



ALLIED SERVICES
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JOB VACANCY

Job Title: Internal Audit Assistant

Reporting to: Internal Auditor

Job Location: Juba South Sudan

Allied Services, a logistics company with operations in South Sudan, Kenya, Uganda, and UAE are searching for an Internal Audit Assistant to join their team of Human Capital based in Juba, South Sudan.

Key Responsibilities.

- Supports the Internal Auditor in the daily audit roles.
- A SAGE expert who generates data from the SAGE system and mines data from the system as and when required
- Prepare all CRM reports and teach others to use CRM -technical lead for CRM and Sage within BD
- Develop complex reports, interpret data and produce multifaceted reports, pie charts, graphs, excel forms, tables etc.
- Follow up on all deliverables with departmental team members to give an accurate status of each action point until such action point is closed.
- Follows through all issued quotes from the company, checks if they are converted to business and if not converted needs to give a detailed analysis of why they were not turned into business with the intention of having useful data that will guide how future quotations are issued.

Skills, Competencies and Experience.

The successful candidate will be required to have the following skills and competencies:

- Bachelor's Degree qualification or higher in Finance or equivalent.
- Certified Public Accountant (CPA-K) qualification a MUST
- Relevant Auditor qualifications
- Proficient in the use of SAGE system
- Conversant with CRM Systems
- Good IT and Excellent Analytical skills
- Demonstrated ability to work independently and deliver on set targets team, self-starter
- Excellent written and oral communication skills; Numeracy and Analytical Skills
- Experience in Accounting Software, MS Office Proficiency

How to Apply.

Interested candidates may submit their application attaching a current CV detailing their experience for the post including daytime telephone contacts and three referees, preferably previous line managers to recruitment@alliedservicesltd.com on or before **Friday 25th March 2022**. Clearly indicate the Job reference No. **VAC2/2022 INTERNAL AUDIT ASSISTANT** on the subject line of your email.

Allied Services is an Equal Opportunity Employer. Female Candidates are encouraged to Apply.

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